



Contract Drafting Essentials

A well-written contract will effectively communicate and protect the interests of your client. It is essential that a contract is strategically designed and written to accurately describe the terms, conditions, rights and responsibilities of all parties. How do you ensure the contract anticipates all outcomes, meets expectations, and is drafted in terms your client can understand? Attend this seminar to hear experienced practitioners present topics and discussions essential to drafting clear, concise and effective contracts.

This seminar hosts a series of presentations from experienced lawyers on a variety of topics beginning with strategic approaches to drafting a contract. This topic includes a look at devising priority issues, determining risk analysis, as well as structuring a contract using precedents and plain language.

Throughout the morning you will also learn how to identify the risks associated with drafting and the electronic exchange of contracts. This is followed by a presentation on how to recognize and address the ethical issues related to contract drafting.

Afternoon topics consist of contract drafting tips, traps and how to avoid making common mistakes. Other highlights include a litigator's perspective on enforcing and dealing with contracts in court, followed by a thorough discussion of specific contract clauses. The seminar concludes with a presentation on making the most of boilerplates, when to use and when to avoid them.

Saskatoon

Tuesday - June 12, 2012
9:00 a.m. to 4:15 p.m.
(Registration 8:30 a.m.)
Saskatoon Inn

Regina

Wednesday - June 13, 2012
9:00 a.m. to 4:15 p.m.
(Registration 8:30 a.m.)
Delta Regina

PROGRAM

Morning Sessions:

- 8:30 Registration**
- 9:00 Opening Remarks**
Law Society Staff
- 9:05 Strategic Approaches to Drafting a Contract**
L. J. Dick Batten, Q.C.
McKercher LLP (Saskatoon)
- 10:00 Electronic Exchange of Contracts**
Patricia J.F. Warsaba, Q.C.
McKercher LLP (Regina)
- 10:30 Refreshment Break**
- 10:45 Ethical Issues Regarding Contract Drafting
*Ethics Hour***
Christopher J. H. Donald
Robertson Stromberg LLP (Saskatoon)
- 11:45 Lunch Break**

Afternoon Sessions:

- 12:45 Common Mistakes and How to Avoid Them**
Douglas L. Osborn
MacPherson Leslie & Tyerman LLP (Saskatoon)
- 1:30 Case Review**
Patricia J.F. Warsaba, Q.C.
Douglas L. Osborn
James T. Sproule
- 1:45 A Litigator's Perspective: Enforcing and
Dealing with Contracts in Court**
Amanda M. Quayle
McDougall Gauley LLP (Regina)
- 2:30 Refreshment Break**
- 2:45 Focus on: Specific Contract Clauses**
Glen S. Lekach
Miller Thomson LLP (Regina)
- 3:30 Boilerplate Provisions: When to Use, When
to Avoid**
James T. Sproule
McKercher LLP (Saskatoon)
- 4:15 Adjournment**

General Information

In the unlikely event that the Law Society of Saskatchewan is forced to modify its program schedule, registrants will be notified. We reserve the right to change speakers and/or revise content if necessary.

Please attend the registration table at the seminar. Any course materials will be given to you then. If, for any reason, the Law Society of Saskatchewan is unable to accept your registration, you will be notified prior to the seminar.

Confirmation of registration is not provided as we prefer not to have to pass on the added expense to our registrants.

Note: Invoices and receipts will not be provided unless requested. This Registration Form is your invoice. Your cancelled cheque is your receipt.

Cancellation Policy

Notification of cancellation must be in writing and received by 4:00 p.m. two (2) days prior to the Seminar resulting in a \$20.00 (plus GST) cancellation fee. **Non-compliance** will result in forfeiture of the entire registration fee. **Non-attendance** does not constitute cancellation. Upon receipt of a written request, consideration will be given for non-attendance caused by illness or weather conditions.

Registration Form

Contract Drafting Essentials (CPD-46)

Please register me in the following location:

☐ Saskatoon - Tuesday, June 12, 2012
Saskatoon Inn
2002 Airport Drive

☐ Regina - Wednesday, June 13, 2012
Delta Regina
1919 Saskatchewan Drive

Registrations will only be accepted until 4:00 pm two (2) days prior to the seminar. Space is limited so register early.

Registration includes course materials, lunch and refreshments.

NAME

FIRM

ADDRESS

CITY/PROV.

POSTAL CODE

PHONE

FAX

EMAIL

Registration Fees

☐	Law Society Member (Active)	\$250.00
☐	Law Society Member (Inactive)	\$125.00
☐	Articling Student	\$125.00
☐	College of Law Student	\$100.00
☐	Legal Support Staff	\$250.00
☐	Non-Members	\$325.00

	Subtotal	
GST Registration No. 107604381	Plus GST (5%)	
	Total Amount	

Make cheques payable to:

Law Society of Saskatchewan
Avord Tower, #1100 - 2002 Victoria Ave.
Regina, SK S4P 0R7
Ph: 306-569-8242 Fax: 306-352-2989

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